

THE GERTRUDE POLLEX BURSARY GUIDELINES & PROCEDURES

PURPOSE:

1. The bursary fund is to aid and encourage young women of the Ontario District who will be attending a post-secondary program or specific educational advancement program and who desire to serve their Lord in church work or are entering full time service as parish workers, deaconesses, parochial school teachers, church musicians, organist/choir directors.
2. Provide financial aid for educational advancement to a female applicant who is entering a church vocation, such as Lutheran School/Day Care teacher, or Lutheran Deaconess or other Lutheran Service Organizations, i.e., LBTC and those raising funds to support and pursue their mission vocation.

SOURCE:

The bursary was provided from an endowment of the Gertrude Pollex bequest. The current value of the bequest is \$35,616.35 and is held at Faith Life Financial. The reinvestment of the endowment will be established with Lutheran Foundation Canada after it matures on August 5, 2023. It was suggested that the Fund be invested under the “Conservative Mandate” and an attempt will be made to negotiate the annual fee of 0.5%.

The amount of the funds in the bequest will not go below \$25,000.00. Any amount above this can be used to pay the \$1,500.00 per year bursary to a qualified candidate.

Should the institute with which we have our investment or LWML Canada cease to exist, the balance of our investment should be forward to the Lutheran Church Canada for the purpose of mission work around the world.

PROCEDURES FOR MAKING APPLICATION:

1. Complete the application form which is available from the Vice-President District Administration – Ontario along with a letter of reference from their pastor and LWML local society and mail or email to the LWML Vice-President District Administration – Ontario before **June 1st** of each year. Late applications will only be considered under unusual circumstances. (The current Vice-President District Administration – Ontario name and address can be obtained from your local LWML society president).
2. The student will be informed of the Board of Directors decision on or about **June 30th** by the Vice-President District Administration – Ontario via either email or letter.

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3. The Treasure of LWML Canada will make payment on behalf of the student, directly to the Registrar of the school attended by the student, once confirmation of acceptance at that school is received by the LWML Canada President.
4. The maximum amount of the bursary available per individual is \$1,500.00 per year in Canadian funds.

ELIGIBILITY:

1. Financial aid is available to a female applicant who is in a post-secondary school or is furthering their education in preparation for church work. The fund is granted for one school year. A new application must be filed each year.
2. Applicants must hold communicant membership in an LCC or LCMS parish within the Ontario District LWML boundaries. Applications can be received from young women from the other Districts of LWMLC, however, **the applications from ABC, Central and Laurentian will only be considered if there is no qualified applicant from the Ontario District, and they meet all the other stated requirements for eligibility.**
3. Applications should be forwarded to the attention of the Vice-President District Administration – Ontario who will bring it before the Board of Directors to be voted upon.
4. Applications for assistance for post-graduate work shall be considered only in exceptional cases and again only if there are no other applicants.
5. Should there be two or more applicants, one of which has previously received assistance, and if the second applicant meets all necessary requirements, strong consideration should be given to the applicant who has not received the bursary previously.

RESPONSIBILITY OF THE STUDENT:

She will apply herself diligently to her studies and maintain as high a scholastic standing as her God-given abilities will allow.