

Ontario District Lutheran Womens' Missionary League–Canada

Guidelines for Submitting Mission Grant Proposals 2021

INTRODUCTION

The mission of the Ontario District of the Lutheran Womens' Missionary League–Canada (LWMLC) is to equip, motivate and encourage women to grow in God's Word, serve God's people and share God's Son.

Our Lord Jesus Christ commanded us to "Go into all the world and preach the Good News to all creation" (Mark 16:15 NIV). His last words to His disciples were "and you will be my witnesses in Jerusalem, and all Judea and Samaria and to the ends of the earth" (Acts 1:8b NIV)

As an auxiliary of Lutheran Church–Canada (LCC) and its three regions, LWMLC) and its districts have a responsibility and commitment to provide funds through their mission grants proposals to support and expand the mission outreach programs of the synod. Proposals serving this purpose shall receive primary consideration for the ballot to be presented to the voting body in convention.

Also considered for inclusion on the ballot will be grants supporting mission work done by Lutheran Church – Canada's partner churches, particularly that work where a member or members of LCC is/are working.

Finally, LWML Canada encourages its societies, zones, districts and individual members to support the work of Listed Service Organizations and Canadian Lutheran World Relief. (See lutheranwomen.ca Mission Grant Submission Guide 2020).

PREPARING THE PROPOSAL

Finding Ideas –

Contact any of the following for information on mission needs.

- Mission Department Lutheran Church – Canada in Winnipeg or partner churches. (Partner churches include The Lutheran Church – Missouri Synod, The Lutheran Church of Australia, Iglesia Luterana Sinodo de Nicaragua and others)
- The Mission Department of LCC East District, Central or A BC District
- Lutheran Seminaries in Edmonton and St. Catharines
- Missionaries in the mission field
- Your pastor
- In your own area, do you know of special needs? Is the church working with a facility for handicapped or an outreach program for minorities, elderly, youth or underprivileged? Contact the person in charge.

Focus of Grant Proposals

Grant proposals may focus one or more of the following but in each case they are to be mission in emphasis

- People
- Programs
- Christian materials
- Bricks and mortar

With such a variety of needs – what makes a grant clearly **mission** in emphasis?

The grant shall:

- Extend the ministry of the Word and extend God’s kingdom
- Communicate the Word of the Gospel, providing the opportunity for non-believers to hear the Good News of Jesus Christ
- Be in harmony with the mission plans and objectives of Lutheran Church – Canada and their districts

Other factors-

- To find innovative and exciting grant proposals requires time and effort. It requires creativity and initiative and a heart for missions to seek out new concepts.
- It also requires RESEARCH! Please, please research your grant proposal and document it thoroughly
- As you work ask yourself the following questions
 - Does this grant enable non- believers to hear the Gospel of Jesus Christ? Is it “mission’ in emphasis, extending the ministry of the Word?
 - As noted above, when the proposal does not directly assist in the mission program of Lutheran Church – Canada or its districts, is it in harmony with the plans and programs of the Synod or the particular district concerned?
 - Is it just a “ good idea” or a “dream” or is it current and ready for implementation in the coming triennium, should the voting body choose it?
 - Can the need be met in another way? Can funds be obtained from another source or by the people themselves? Can equipment be borrowed, leased, substituted or purchased second hand? Is it a necessity or a luxury? Obvious exceptions would be equipment or capital costs for foreign missions.
 - If it requires financial support to maintain it, is that support in place to continue after the LWMLC Ontario District money has been used?

WRITING THE PROPOSAL

Your proposal shall have three parts

1. Resolution
2. Approval and signatures
3. Information paper

Step 1) Resolution

Be concise yet specific. State the purpose of the grant (goal statement) and the total funds requested. Provide the reasons for the request (“whereas” statements) and how the funds will be used (resolved statement(s) When the request for partial funding for a project, indicate the source(s) of additional funds.

Sample Resolution

LAY WORKERS – KOREAN OUTREACH MINISTRY

\$ 15,000

Whereas, The Lord is opening doors of mission opportunity in our midst and

Whereas, During the past two years, the Korean ministry in Toronto has been growing in membership accessions, worship attendance, Bible study, young adults and youth Bible studies, Sunday School and Korean language classes and

Whereas The missionary’s time is increasingly absorbed in overseeing many ongoing programs, thus limiting him on outreach to the unchurched and

Whereas A gifted and dedicated young Korean woman is currently enrolled in the Master Theological Studies program at Concordia Lutheran Theological Seminary, St. Catharines with the hope of serving the church, therefore be it

Resolved That LWMLC Ontario District, assembled in convention in Waterloo, Ontario, adopt as a mission grant for the 2019 – 2022 triennium the allocation of \$ 15,000 toward the cost of a two year Korean diaconal ministry project to enhance the growing Korean outreach ministry in Toronto.

Step 2) Approvals Required

Any individual LWMLC member, society, zone or district and Lutheran Church – Canada synodical boards may submit a proposal. The proposal requires the signature of the individual or the person representing the group submitting the proposal and information as noted on the form.

Mission grant proposals that are national or international in nature require the approval and signature of:

- LWMLC President (on behalf of General Council)
- Executive Director for Missions and Social Ministry or President of Lutheran Church Canada

Mission grants for projects based in a District of LCC require the approval and signature of:

- LWMLC District President (on behalf of the board of Directors)
- District Executive responsible for Missions or the District President

Mission grants for projects involving LCC partner churches requires the approval and signature of:

- LCC president
- LWMLC President on behalf of General Council
- President or Mission Executive of the partner church

These signatures can be arranged through:

Ontario District LWMLC VP for Mission Service and Mission Grants – Linda Schappert.

Step 3) Information Paper

The details provided in the information paper expand upon the information provided in the resolution. The information is of assistance to the selection committee in determining whether or not to place a proposal on the ballot. The District Board will use it when approving the committee's proposed ballot and it is used to provide information to the voting body prior to and at the convention.

In answering the questions who, what, when, where, why and how, include comments of people having special knowledge of the project, their names and contact information for the use of the selection committee should they require clarification. Be specific about how the grant will be used and include information or plans for continued maintenance and support.

- Provide the name and address of the person who will receive and disburse the grant money, and provide a brief report at the conclusion of the project.
- Provide the name and contact information of the person who will provide updates (and photographs where possible) to share with LWMLC Ontario District.

SUBMITTING THE PROPOSAL

Sending a proposal for the 2022 convention.

- Send one (1) paper copy of the resolution and the dated information sheet with the required signatures to Linda Schappert, 8 Strathcona Dr., St. Catharines, ON, L2M 2A9.
- Send one copy of the resolution and the information sheet as an email attachment to Linda Schappert at lreed@vaxxine.com by Nov.1, 2021 and state that a copy with the required signatures has been mailed.

CONCLUSION

Receipt of proposal

- It is dated and checked for completeness
- The Mission Grants Selection Committee in consultation with the East District selects the proposals that will be placed on the ballot of the convention
- Those selections are approved by the LWMLC Ontario District Board of Directors
- Those submitting proposals are notified if their proposal has or has not been placed on the ballot for the convention following the District Board meeting in the spring of 2022.

Disbursement of Funds

- Funds from grants approved by the voting body of the convention must be disbursed within one (1) fiscal triennium, the triennium for which delegates have approved them, or be returned to LWMLC Ontario District treasury. In cases of extenuating circumstances, the convention voting body may extend the time for one (1) fiscal triennium.
- In the event that changes to a project selected to receive a grant necessitate changes to the purpose for which the grant was given, the district board of directors shall be authorized to act, either in session or by other means (mail, fax, email, teleconference)

Thank you for following these guidelines in preparing your proposal

Questions? Contact:

Linda Schappert, LWMLC Ontario District VP Mission Services and Mission Grants, lreed@vaxxine.com , 905-401-0248-
Diana Grant, District President, dunroven@rogers.com, 905-431-9826

LWMLC Ontario District
MISSION GRANT PROPOSAL
For 2022-2025
Submission Deadline Nov.1, 2021

Resolution

Instructions

- Resolutions should be completed following the format below. It is preferred that it be typed.
- Once the form has been filled out send copies as outlined in "Submitting the Proposal" to Linda Schappert VP Mission Service and Mission Grants, 8 Strathcona Dr., St. Catharines, ON L2M 2A9
Email: lreed@vaxxine.com Tel. 905-401-0248

Purpose of Grant

Total Funds Requested

Wording of Resolution:

Whereas,

Whereas,

Whereas (as many as required)

Whereas, be it therefore

Resolved, and be it further (as required)

Resolved,

Submitted by

Name _____ Position _____

Address _____ Phone _____ Email _____

Signature _____ Date _____

Approved By

District or National LWMLC President

Name _____

Address _____ Phone _____ Email _____

Signature _____ Date _____

District or Synodical Mission Executive or President

Name _____

Address _____ Phone _____ Email _____

Signature _____ Date _____

Other:

Office _____

Name _____

Address _____ Phone _____ Email _____

Signature _____ Date _____

Information Paper

In answering the questions who, what, when, where, why and how, include comments of people having special knowledge of the project, their names and contact information for the use of the selection committee should they require clarification. Be specific about how the grant will be used and include information or plans for continued maintenance and support.

Additional

- Provide the name and address of the person who will receive and disburse the grant money, and provide a brief report at the conclusion of the project.
- Provide the name and contact information of the person who will provide updates (and photographs where possible) to share with LWMLC Ontario District.

Name of the proposed grant: _____

Name of submitter _____ Date _____

DETAILS OF PROPOSED GRANT