

## SUBMITTING MISSION GRANT PROPOSALS

### INTRODUCTION Mission Grants help LWML–Canada fulfill its purpose

The mission of Lutheran Women's Missionary League–Canada is to equip, motivate and encourage women to grow in God's Word, serve God's people and share God's Son.

*Our Lord Jesus Christ commanded us to "Go into all the world and preach the Good News to all creation" (Mark 16:15 NIV). His last words to His disciples were "and you will be my witnesses in Jerusalem, and in all Judea and Samaria and to the ends of the earth" (Acts 1:8b NIV).*

As an auxiliary to Lutheran Church–Canada (LCC) and its three regions, Lutheran Women's Missionary League–Canada (LWML–Canada) has a responsibility and commitment to provide funds through its mission grants program to support and expand the mission outreach programs of the Synod and its regions. Proposals serving this purpose shall receive primary consideration for the ballot to be presented to the voting body in convention.

On occasion LWML-Canada will partner with one of the other two auxiliary organizations of LCC (Lutheran Laymen's League of Canada and Concordia Lutheran Mission Society) to fund a mission project, particularly when the cost is too high for one auxiliary to support.

**IMPORTANT:** As an auxiliary of LCC we support the mission program of LCC and its regions which solely depend upon monies contributed by congregations through the budget process. Whereas LWML–Canada encourages its societies, zones, districts and individual members to support the work of Listed Service Organizations and Canadian Lutheran World Relief, the national body of LWML-Canada declines grant proposals from or for these agencies. Listed Service Organizations (see listing below) and other churchrelated agencies such as Canadian Lutheran World Relief raise funds through special offerings and other means both within our Synod and from other sources.

### Listed Service Organizations

#### Mission Organizations

- BC Mission Boat Society
- Crew Ministries
- Haiti Lutheran Mission Society
- Lutheran Association of Missionaries and Pilots (LAMP-Canada)
- Lutheran Bible Translators of Canada
- Malabar Mission Society
- Philoxenia/Hospitality Ministry (Kirkwin Avenue, #508, Mississauga, ON L5A 3S6)

#### Social Ministry Organizations

- Lutheran Hospital Ministry of Northern Alberta (303 Church Rd., Spruce Grove, AB T7X 0G2)
- Lutherans for Life Canada (not recognized as a charitable organization by CRA)
- Bethany Pioneer Village Inc. (Box 8, Middle Lake, SK S0K 2X0)
- Lutheran Community Care Centre
- Wagner Hills Farm Society

## **PREPARING THE PROPOSAL Finding ideas –**

Contact any of the following for information on mission needs.

- Mission Department, Lutheran Church–Canada in Winnipeg • Lutheran seminaries in Edmonton and St. Catharines
- Missionaries in the mission field.
- Your pastor
- LWML–Canada Vice President, Christian Mission for the Mission Projects Bank—a list of proposals from previous conventions not selected by delegates. It is up to the individual or group submitting the grant proposal to find out if the project is still valid. Some LWML–Canada districts also have a Mission Projects Bank.
- In your own area do you know of special needs? Is your church working with a facility for handicapped or an outreach program for minorities, elderly, youth or underprivileged? Contact the person in charge.

## **Focus of grant proposals –**

Grant proposals may focus on one or more of the following but in each case, they are to be mission in emphasis.

- People
- Programs
- Christian materials
- Bricks and mortar

With such a variety of needs – what makes a grant clearly *mission* in emphasis?

The grant proposal shall:

- extend the ministry of the Word and extends God's kingdom;
- communicate the Word of the Gospel, providing the opportunity for non-believers to hear the Good News of Jesus Christ;
- be in harmony with the mission plans and objectives of Lutheran Church–Canada.

## **Other factors –**

- To find innovative and exciting grant proposals requires time and effort. It requires creativity and initiative and a heart for missions to seek out new concepts.
- It also requires RESEARCH! Please, please, research your grant proposal and document it thoroughly.
- As you work, ask yourself the following questions.
- Does this grant enable non-believers to hear the Gospel of Jesus Christ? Is it "mission" in emphasis, extending the ministry of the Word?
- As noted above, when the proposal does not directly assist in the mission program of Lutheran Church–Canada or its regions, is it in harmony with the plans and programs the Synod?
- Is it just a "good idea" or "dream" or is it current and ready for implementation in the coming triennium if the voting body chooses it?
- Can the need be met in another way? Can funds be obtained from another source or by the people themselves? Can equipment be borrowed, leased, substituted, or purchased second hand? Is it a necessity or a luxury? Obvious exceptions would be equipment or capital costs for foreign missions.
- If it requires ongoing financial support to maintain it, is that support in place to continue after the LWML–Canada grant money has been used?

## **WRITING THE PROPOSAL**

Your proposal shall have two (2) parts:

1. Resolution with approvals and signatures
2. Information paper

## Resolution

Be concise, yet specific. State the purpose of the grant (goal statement) and the total funds requested. Provide the reasons for the request ("whereas" statements, also mean "considering the fact that") and how the funds will be used ("resolved" statement(s), also mean "let it be decided or concluded"). When the request is for partial funding for a project, indicate the source(s) of additional funds.

### Sample Resolution

Purpose of Grant: TO HIRE VISITING PASTOR(S) AND SITE PASTOR FOR IN-HOUSE AND OUTREACH MINISTRIES

Total Funds Requested: \$16,100

Wording of Resolution: The grant proposal shall support and expand Maritime Missions

WHEREAS, The Lord is opening doors to mission opportunities in our midst; but how are men to call upon Him in whom they have not believed? And how are they to believe in Him of whom they have never heard? And how are they to hear without a preacher? And how can men preach unless they are sent? As it is written, "how beautiful are the feet of those who preach good news!" But they have not all heeded the gospel; for Isaiah says, "Lord, who has believed what he has heard from us?" So faith comes from what is heard, and what is heard comes by the preaching of Christ." (Romans 10:14-17 KJV); and

WHEREAS, During the past fourteen years Rev. David Milette has been sustaining worship services, attendance at churches, Bible studies and Sunday schools in the Eastern Maritimes in Canada (i.e., New Brunswick, Nova Scotia and Prince Edward Island); and

WHEREAS, Rev. David Milette's missionary time decreases his time to minister to the congregation of Good Shepherd Lutheran Church in Moncton, New Brunswick; and

WHEREAS, Visiting pastors would support and expand outreach to churched and unchurched people as well as visitors in the Maritimes; and

WHEREAS, Good Shepherd Lutheran Church in Moncton, New Brunswick, would house the visiting pastors and their families in the basement of the church, which would be converted into an apartment; therefore, be it

RESOLVED, That Lutheran Women's Missionary League–Canada, assembled in convention July 8-11, 2021, in Surrey, British Columbia, adopt as a mission grant for the 2021-2024 triennium the allocation of \$16,100 toward the cost of the site pastor's wages for a year, serving at least 1.5 days a week to prepare for and lead the worship services of Good Shepherd Lutheran Church, Moncton, New Brunswick. Therefore, "Let us hold fast the confession of our hope without wavering, for He who promised is faithful; and let us consider how to stir up one another to love and good works, not neglecting to meet together, as is the habit of some, but encouraging one another, and all the more as you see the Day drawing near" (Hebrews 10:23-25 KJV).

### Approvals required

Any individual LWML–Canada member, society, zone or district, and Lutheran Church–Canada synodical boards may submit a proposal. The proposal requires the signature of the individual or person representing the group submitting the proposal and information as noted on the form.

### Mission grant proposals that are national or international in nature require the approval and signature of:

- LWML–Canada President [on behalf of the General Council]
- Executive Director for Missions and Social Ministry or President of Lutheran Church–Canada

### Mission grants for projects based in a Region of Lutheran Church–Canada require the approval and signature of:

- LWMLC District President
- Regional Pastor

## **Information Paper**

The details provided in the information paper expand upon the information provided in the resolution. The information provided is of assistance to the selection committee in determining whether to place a proposal on the ballot. The General Council will use it when approving the committee's proposed ballot and it is used to provide information to the voting body prior to and at the convention.

In answering the questions who, what, when, why, where and how, include comments of people having special knowledge of the project. Include their names and contact information for the use of the selection committee, should they require clarification. Be specific about how the grant will be used and include information on plans for continued maintenance and support.

- Provide the name and address of the person who will receive and disburse the grant money, as well as providing a brief report at the conclusion of the project.
- Provide the name and contact information of the person who will provide updates (and photographs where possible) as the project progresses to share with the members of LWML–Canada.

## **SUBMITTING THE PROPOSAL**

### **Sending a proposal for the 2021 convention Option**

1:

- Send one (1) copy of the resolution and the information sheet as an e-mail attachment to the Vice President, Christian Mission, LWML–Canada at [vpchristianmission@lutheranwomen.ca](mailto:vpchristianmission@lutheranwomen.ca) by November 15, 2020 and state that a copy with required signatures has been mailed **AND**
- Mail one (1) copy of the resolution, dated information sheet, approvals and signatures to Beverley McKean, Vice President, Christian Mission for LWML–Canada, 21 Glenmore Cres., Brampton, ON L6S 1H9 by November 15, 2020.

Option 2:

- If the resolution and information sheet cannot be sent by e-mail, please send ten (10) copies of each, plus the approvals and signatures, by regular mail to Beverley McKean, Vice President, Christian Mission for LWML–Canada (address as above) by November 15, 2020.

### **CONCLUSION Upon receipt of proposal**

- It is dated and checked for completeness.
- It is sent for evaluation to the Lutheran Church–Canada President and the Lutheran Church–Canada International Mission Executive.
- After consultation with these synodical officers, the Mission Grants Selection Committee selects the proposals to appear on the ballot.
- These selections are approved by the LWML–Canada General Council.
- Those submitting proposals are notified if their proposal has or has not been placed on the ballot for convention following the General Council meeting in the Spring of 2021.

### **Disbursement of funds**

- Funds from grants approved by the voting body in convention must be disbursed within one (1) fiscal triennium, the triennium for which delegates have approved them, or be returned to LWML–Canada treasury. In cases of extenuating circumstances, the convention voting body may extend the time for one (1) fiscal triennium.
- In the event that changes to a project selected to receive a grant necessitate changes to the purpose for which the grant was given, the LWML–Canada General Council shall be authorized to act, either in session or by other means (mail, fax, e-mail, teleconference).

**Thank you for following these guidelines in preparing your proposal.**

### **Questions?**

Contact the Vice President, Christian Mission of LWML–Canada or your District President